



Meeting Minutes

Date/time: Tuesday, 8/9/16 | 6:00 pm

Location: Libby Memorial Library

Secretary's Report

Minutes from the 7/5 meeting will be posted to the RSU23.org website when they are available. Amanda Ruel is currently redesigning the site and Teresa has connected with Marc Ballenger to request the PTO page be moved up in the navigation to the home page level.

Treasurer's Report

Mark reviewed the proposed [2016-17 PTO budget](#).

Summary:

- Current balance of \$6,648.26
- Current Clynk balance of \$529.15
- 2016-17 proposed budget of \$13,125.00. Changes from 2015-16 budget:
 - Raised per classroom stipend from \$25 to \$50 (+100%)
 - Increased Camp Kiev scholarship from \$375 to \$500 (+33%)
 - Sponsoring pre-k-8 field trips (+\$900)
 - Created new line item for Box Top/Prize Raffle (*Penny Social*) prizes in the amt. of \$400
 - Raised budgeted amount for watercooler (+\$80)
 - Increased budgeted amount for Teacher Appreciation Week to \$800 (+100%)
 - Discussed offering (4) \$200 grants for teacher classroom improvements. Kim will work on proposed parameters of this program and present at an upcoming meeting.

Faculty's Report

Mrs. White/Mrs. Lees report			
Requestor	Grade	Amount/Detail	Status
Ms. MacDonald	Res. Room	Scholastic books: \$73.85	Pending
Ms. Holland	Speech	Scholastic books: \$52.75	Pending
Ms. Nye	5	Field trip in early 1 st quarter (receipt to come)	Pending

Group agreed that last year's receipts will adhere to the budgeted \$25 reimbursement amount.

Principal's Report

Jameson update [Ms. Fletcher]:

- Preparations for the start of the school year are underway
- Currently preparing for the September 10th Day of Caring in which the Retired Educators of Maine will come to beautify the Jameson grounds. Monetary donations and baked goods/water are very much needed. (Bob will reach out to his connect at Saco & Biddeford Savings to see if they are able to donate.)

Jameson/Loranger update [Mr. Shabo]:

- Mr. Shabo and Mr. Flaherty finished re-writing the [LMS Student Handbook](#), cutting the length in half. Access anytime via [RSU23.org](#) > Schools > Loranger Memorial School.
- Hiring is underway for a new 4th grade teacher
- Loranger is receiving a lot of painting/cleaning help by way of Community Service volunteers performing restitution
- The custodians are hard at work getting both schools in shape for the new school year
- There are currently 3 broken water fountains at Loranger. The PTO has engaged a refrigeration company to assess the cost of fixing one of the fountains.

Old Business

Calendar of Events – 2016-17:

Kim proposed the [2016-17 calendar of PTO events](#). Additional details discussed in meeting:

- All agreed on February for the PTO dance
- Forgoing the Mixed Bag fundraiser this year in favor of a Yankee Candle fundraiser
- The *Penny Social* will now be called *Prize Raffle* for clarity

Teacher Item Swap:

Ms. Lees will work to create a Facebook page where teachers may post items and corresponding photos. Potential name of page: *RSU23 Swap*.

Mad Science and Enchanted Learning:

Discussion revealed that continuing the Mad Science program may not be as valuable as originally thought—Barbara will bring this topic to her staff to determine if more value can be realized by offering another program. Discussion also revealed subscription to Enchanted Learning might not be necessary for 2016-17.

New Business

Powder Horn 50/50:

The 50/50 fundraiser was a great success (gross amount raised = ~\$840 with a net profit to the PTO of ~\$420). Thank you to all volunteers!

Open House:

- The Loranger open house is scheduled for August 31 and the Jameson open house is scheduled for September 1 (both from 6:00-7:00 p.m.)
- Clynk bags will be available on the tables
- Teresa will design a welcome letter/newsletter

Water Cooler:

The per-month bottle delivery has been adjusted to (7) Loranger and (4) Jameson. No delivery is scheduled for September and October due to number of bottles in reserve. Barbara will work to have regular water added to the vending machine.

September Movie Night:

Targeting a Friday night when the Loranger field is free to sponsor a movie night (via blow-up screen) for pre-k-2. Volunteers for donating to/running concessions will be needed.

Other Discussions:

- Consider posting teacher wish list items at the end of the school year so parents can shop for items during the summer
- Consider creating branded apparel through mylocker.com or Brady Screenprint
- Consider ramping up the engagement of local businesses for sponsorship (e.g. S&B Savings)

Adjournment

The next PTO meeting is scheduled for September 12 at 6:00 p.m. at Loranger. Ms. Putnam will provide childcare in Ms. McSorley's old room (near the nurse's office)—see you there!

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Proposed 2016-17 Budget			
Budget Item	2015-16 Budgeted amt.	2016-17 Budgeted amt.	% change (+/-)
9/10 Lunch for JAM volunteers	0 ?		
Classroom Stipends	52 Rms X \$25 = \$1300	52 Rms X \$50 = \$2600	50% inc. 100%
Field Trips (preK-8)	7 grades X \$300 = \$2100	10 grades X \$300 = \$3000	
Camp Kieve Scholarship	\$375	\$500	33% inc.
Kotzschmar Organ	\$500	\$500	
Enchanted Learning Subscription	\$125	\$125	
Floor Hockey Trophies (6-8 grades)	\$200	\$200	
Mad Science	\$3,015	\$3,000	
Box Top Challenge prizes	\$0	\$100	
Box Top postage	\$0	\$50	
Penny Social prizes (to raffle)	\$0	\$300	
Water Cooler (staff)	\$720 (\$1200 actual amt.)	\$800	
Water Fountain (LMS-fix for kids)	\$0	(contingent on match) \$500	
501c3 (filing fees, etc.)	\$1,000	\$300	
PTO Misc. Supplies		\$100	
Teacher Appreciation Week	\$400 (\$800 actual amt.)	\$800	50% inc. 100%
Miss Putnam (childcare/10 meetings)	\$250	\$250	
		Total:	\$13,125
8/9/16: Bank Balance	\$6648.26		
8/9/16: Clynk Balance	\$529.15		

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Proposed Calendar of Events: 2016-17

- Aug. 6, 2016: 50/50 Raffle at Powderhorn Campground
- Aug. 9: PTO monthly meeting - 6pm
- Aug. 31: LMS Open House 6-7pm
- Sept. 1: JAM Open House 6-7pm
- Sept. 10: JAM school clean-up & beautification (8am-1pm)
- Sept. 12: PTO monthly meeting - 6pm
- Oct. 1: JAM/LMS Pumpkin Sale (9am-1pm)
- Oct. 3: PTO monthly meeting - 6pm
- Oct. 3-25: Yankee Candle Fundraiser (last day to submit for holiday delivery is 11/8)
- Nov. 7: PTO monthly meeting – 6pm
- Nov. ____: BOXTOP CHALLENGE
- Dec. 5: PTO monthly meeting – 6pm
- Dec. ____: Winter Wonderland?
- Jan. 9, 2017: PTO monthly meeting – 6pm
- Jan. ____:
- Feb. 6: PTO monthly meeting – 6pm
- Feb. ____:
- March 6: PTO monthly meeting – 6pm
- March ____: BOXTOP CHALLENGE
- April 3: PTO monthly meeting – 6pm
- April 7: Prize Raffle (5:30-7:30) *formerly Penny Social
- May 1: PTO monthly meeting – 6pm
- May ____: Teacher Appreciation Week (3 days)
- May 19: PTO sponsored dance (6-8 grade)
- June 5: PTO monthly meeting – 6pm

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