

## **FUND-RAISING IN SCHOOLS**

Students in grades K-2 are prohibited from participating in fund-raising activities involving solicitations. Students in grades 3-8 are prohibited from door-to-door solicitation. This prohibition includes school-sponsored activities and activities of school-related organizations in which students sell items, solicit contributions or pledges or take orders.

All fund-raising projects that utilize students will be on a voluntary basis with no penalty for those students not participating. All students and adults who do participate must be made aware of their potential liability for not returning funds. Those students who participate will return permission notices signed by students and parents. No individual incentives should be tied to volume of sales.

School-sponsored activities, whether initiated by student groups or by staff, should, whenever possible, be of a type that will not promote profits for an outside commercial agency. Approved school-associated groups, e.g., parent/teacher organization, booster groups or other school groups, may engage in two commercial fund-raisers per year.

Any staff member, school club or school-related organization wishing to engage in a fund-raising activity at the school or involving students must first request and receive permission from the building administrator and Superintendent. The request must be in writing. Plans for such activities should be made well in advance of the event, and the total fund-raising efforts in a school must not be a burden or nuisance to students, faculty, parents or the community.

Fund-raising activities must not be disruptive of the school's instructional program or interfere with the school's nutrition program.

There shall be no fund-raisers, fund drives or solicitations in the schools by non-school associated groups.

Income and expenditures associated with student fund-raising activities and those initiated by staff as school/school activity fund-raisers will be deposited and recorded in accordance with the Board's policy DF, Accounting for Non-budgeted Funds.

***Games of Chance:***

- All games of chance must be approved by the Superintendent and Principal a minimum of 1-month(s) prior to the fund raising even (i.e. drawing).
- No students or anyone under 18 years of age can play or participate in the sales of a game of chance.
- The groups who sponsor a “game of chance activity” will be given first refusal for the following year.
- School personnel must be directly involved in the management of any game of chance.
- Net profits from a game of chance activity must be deposited in a school activity account.
- Similar games of chance may not be operated concurrently.
- 50/50 Raffles shall follow the normal fund raising procedure

Cross Reference: DF - Accounting for Non-budgeted Funds  
KHB - Advertising in the Schools

Adopted: 1/8/14