

Automated External Defibrillator (AED) Policy

RSU #23 School Department has a number of Automated External Defibrillators (AED) for RSU #23 School Department's use, to treat a person who experiences sudden cardiac arrest while on school premises.

Program Coordinator

The Superintendent will designate a Coordinator (e.g. school nurse, Athletic Director) to oversee all aspects of AED operation. The coordinator has the following responsibilities:

- To maintain a list of currently AED trained employees (current certification in CPR and AED through nationally recognized training program, i.e. American Heart Association or American Red Cross).
- To coordinate equipment and accessory maintenance.
- To maintain on file a specifications/technical information sheet for each approved AED model assigned or donated to RSU #23 School Department.
- To do a revision of procedure as required.
- To monitor the effectiveness of this system.

Medical Advisor

The RSU #23 School Department School Physician will serve as the Medical Advisor of the AED program. The Medical Advisor of the AED program has ongoing responsibility for providing medical direction for use of AEDs.

Authorized AED Users

- The AED may be used by any trained and willing employee of RSU #23 School Department. Training consists of current certification in CPR and AED through a nationally recognized training program (i.e. American Heart Association or American Red Cross).
- This policy does not create an obligation to use the AED, nor create any expectation that either an AED or trained employee will be present at every event.
- The AED may be used by a willing volunteer who has a current CPR/AED training certification through a nationally recognized training program (i.e. the American Heart Association or American Red Cross). RSU #23 School Department is not responsible for tracking the certification of volunteers.

Location of AEDs

- An AED will be kept in a well-marked designated location. The location should allow the device to be easily seen by staff and visitors. The location should allow for retrieval of the device outside of normal school hours.
- After school hours, the AED may be moved from its designated location by an AED trained Coach or Athletic Director to support the Athletic Department activities on a voluntary basis. A prominent sign must be left in the place of the AED, with the name, location, and phone number of the Coach/Athletic Director, clearly indicating they have possession of the AED.

NOTE: Contracted and other community activities are not guaranteed access to the AED as part of standard rental contracts.

Equipment Maintenance

All AED equipment and accessories necessary for support of medical emergency response shall be maintained in a state of readiness.

- The AED coordinator or designee shall be responsible for having regular equipment maintenance performed.
- All maintenance tasks shall be performed according to the AED manufacturer's equipment maintenance procedures as outlined in the AED's operating instructions.
- The main school office shall be informed of changes in availability of the AED. If the equipment is withdrawn for service, the main school office will be informed and then notified when equipment is returned to service.
- Following the use of an AED, all equipment shall be cleaned and/or decontaminated according to the manufacturer's recommendations.
- Following the use of an AED the AED coordinator will be responsible for ensuring the AED is back to full operational status.

Medical Response Documentation

It is important to document each use of the AED. An accident report form shall be completed by a responding employee for each use of the AED. The Accident Report will be forwarded to the AED coordinator, the building's school nurse and the RSU #23 School Department Human Resources Officer.

Maine Laws Governing AED's

An Act To Permit Automated External Defibrillators in Kindergarten to Grade 12

Schools:

Sec. 1. 20-A MRSA §6304

§6304 Automated external defibrillators and Cardiopulmonary Resuscitation: School Boards may place automated external defibrillators in occupied school buildings and at school athletic events. School personnel and members of the public may receive training on how to perform cardiopulmonary resuscitation and use automated external defibrillators in order to acquire the skills and confidence to respond to emergencies.

Sec. 2. 22 MRSA §2150-C. Automated external defibrillators immunity from civil liability.

1. Definition. As used in this section unless the context otherwise indicates, the following term has the following meaning:

- Automated external defibrillator or AED means a medical device that combines a heart monitor and a defibrillator approved by the United States Food and Drug Administration that:
 - i. Is capable of recognizing the presence or absence of ventricular fibrillation or rapid ventricular tachycardia;
 - ii. Is capable of determining, without intervention by an operator, whether defibrillation should be performed on an individual; and
 - iii. Upon determination that defibrillation should be performed, automatically charges and requests delivery of an electrical impulse to an individual's heart.

2. Immunity. The following person and entities are immune from civil liability for damages relating to the use, possession or purchase of an AED and arising out of acts or omissions

relating to preparing for and responding to suspected sudden cardiac arrest emergencies, absent gross negligence or willful or wanton misconduct:

- Any person or entity that acquires an AED;
- Any person or entity that owns, manages or is otherwise responsible for the premises on which an AED is located;
- Any person who retrieves an AED in response to a perceived sudden cardiac arrest emergency;
- Any person who uses, attempts to use or fails to use an AED in response to a perceived sudden cardiac arrest emergency;
- Any physician or other authorized person who issues a prescription for the purchase of an AED;
- Any person or entity that is involved with the design, management, or operation of an AED program; and
- Any person or entity that provides instruction in the use of an AED.

Adopted: 1/8/14